

Company staff changes

Section 67, Real Estate Agents Act 2008

1. Use this form if you have a **company** agent's licence to notify the Registrar of staff changes.
2. Complete all sections as applicable. Tick boxes as appropriate.
3. When completed attach the supporting documents and send to:
By email: licensing@rea.govt.nz
By post: Real Estate Authority, PO Box 25371, Wellington 6140
By courier: Real Estate Authority, Level 4, 95 Customhouse Quay, Wellington
4. For help completing this form call 0800 367 732 or +64 4 471 8930 or visit rea.govt.nz.

Company details

Company name: _____

Company licence number: _____

Licensee(s) joining the company (if applicable)

Licensee 1

Name: _____

Licence number: _____

Business email: _____

Business phone: (0____) _____

Name of branch: _____

Branch address: _____

Start date (**dd/mm/yyyy**): ____/____/____

Licensee 2

Name: _____

Licence number: _____

Business email: _____

Business phone: (0____) _____

Name of branch: _____

Branch address: _____

Start date (**dd/mm/yyyy**): ____/____/____

Licensee 3

Name: _____

Licence number: _____

Business email: _____

Business phone: (0____) _____

Name of branch: _____

Branch address: _____

Start date (**dd/mm/yyyy**): ____/____/____

Licensee 4

Name: _____

Licence number: _____

Business email: _____

Business phone: (0____) _____

Name of branch: _____

Branch address: _____

Start date (**dd/mm/yyyy**): ____/____/____

Licensee(s) leaving the company (*if applicable*)

Licensee 1

Name: _____

Licence number: _____

End date (**dd/mm/yyyy**): ____/____/____

Licensee 2

Name: _____

Licence number: _____

End date (**dd/mm/yyyy**): ____/____/____

Licensee 3

Name: _____

Licence number: _____

End date (**dd/mm/yyyy**): ____/____/____

Licensee 4

Name: _____

Licence number: _____

End date (**dd/mm/yyyy**): ____/____/____

Licensee(s) moving between branches of the company (if applicable)

Licensee 1

Name: _____

Licence number: _____

Former branch name: _____

Former branch address: _____

New branch name: _____

New branch address: _____

Date effective from **(dd/mm/yyyy)**: ____/____/____

Licensee 2

Name: _____

Licence number: _____

Former branch name: _____

Former branch address: _____

New branch name: _____

New branch address: _____

Date effective from **(dd/mm/yyyy)**: ____/____/____

Licensee 3

Name: _____

Licence number: _____

Former branch name: _____

Former branch address: _____

New branch name: _____

New branch address: _____

Date effective from **(dd/mm/yyyy)**: ____/____/____

Certification

☐ I certify that the above particulars are true and correct.

☐ I am duly authorised to provide notify the above changes of circumstances on behalf of the company.

Signature: _____

Name **(print name)**: _____

Date **(dd/mm/yyyy)**: ____/____/____

Position in the company: _____