

COMPANY NOTICE OF CHANGE OF CIRCUMSTANCES – STAFF CHANGES

Section 67, Real Estate Agents Act 2008

1. Use this form if you are giving notice to the Registrar of staff changes within your organisation.
2. Complete all sections. Use BLOCK LETTERS. Use a ballpoint pen.
3. Please send the completed form to:
 Post to: The Registrar, Real Estate Agents Authority, P.O. Box 25371, Featherston Street, Wellington 6146.
 OR
 Email to: licensing@reaa.govt.nz
4. For help in completing this form, call 0800 for REAA (0800 367 7322) or 04 471 8930 or visit www.reaa.govt.nz.

1. NAME OF COMPANY (as appears currently in the register)					
Name: Company licence number:					
2. LICENSEES JOINING COMPANY OR BRANCH OF COMPANY					
Name	Licence Number	Business Email	Business phone number	Date effective from	Name & Address of new workplace

Use additional pages if required



3. LICENSEES LEAVING COMPANY

Name	Licence Number	Date effective from

4. CERTIFICATION

I certify that the above particulars are true and correct and that I am duly authorised to provide the above changes of circumstances on behalf of the company.

Signature: Date: ___ / ___ / _____

Name [print name]: Position in company:

Use additional pages if required